Dr. Gruner, Dr. Meeker, Dr.SandersDr. Hussain, Dr. Turner, Dr. Hanks Ms. FitzsimmonsDr. Loomis Dr. ColemarDr. Wierzbicki

Absent: LTC Lamon Dr. Powers LTOMorris, Dr. Habel

Guests: Dr. Kim Littlefield, MsLynne Chronister

Dr. Wierzbicki announcettle appointment of Dr. Lisa Turner as Interim Chair of Psycholoby Jack Shlety-Tremblayhas been appointed Chair of the Department Resychology

1, 2018 Faculty interested in attending this meeting should contact Dr. Wierzbicki or Dr. Clive Woods, Associate Dean in the College of Engine Mingunne Chronisterpdated Chairs oneponsored activity for departments and the college Proposals and awards are down from previous years. Kim Littlefield informed Chairs of internal funding programs sponsored by the Office of Research and Economic Development (ORED) There was discussion on return ongrant investment calculations ack of data submitted by faculty and NSF research and education mission Br. Wierzbicki will meet with science Chairs to discuss possible initiatives to revitalize grant writing upport

3. The University had a 6.76% decrease in enrollment for the spring 2018 semester when compared to spring 2017. Th College had **a**.64% decrease in undergraduatenrollment and a 3.1% decrease in undergraduated thour production. There was a 4.48% **dec**ease in graduate enrollment and decrease of 7.58% in graduate credit hour production. Chairs received enrollment reports for reviewhere was discussion about enrollment at

Chairs were urged to spendrids the is religion ovally that benefit udents for example on computers and classroom equipment. The College received only \$,90000 in summer revenue for the 2017 summer mester, which is a decrease from the previous summetrial be hard to estimate 2018 summer reversues Pell grants will be available for summer, but overall enrollment has decreased to College ow has 265 fulltime facult

- 8. A list of all 9month, full-time faculty who will be teaching during May and summer semesters, including assigned courses, part of term, and credit/contact hours paid, is due from explartments by March 23, 2018 he 2017 Maymester generated title money for the College Chairs were asked too anage fulltime faculty loads for the Maymester and summer semester blooking at previous patterns where sponding š } š μ v š [v () CE μ courses Chairs should contact Dr. Wierzbicki to discuss the rehiring or terminating OYO facultion faile ulty members are allowed to teach two courses during the summer and one additional course (up to four credit/contact hours) during Maymester Alternative contracts will be issued to faculty members for courses that do not produce revenues to cover factly I salaries.
- 9. Chairs were reminded that annual reviews for all probationary faculty members must be signed by faculty members v μ u]šš š} š@ affice by April 10, 2018. Miprobationary reviews for probationary faculty members must be signed by faculš Ç v μ u]šš š} fside by Mardh 16, 2018.
- 10. A newDirected Studies Award Programas announced by Dr. Wierzbio@hairs will submit a request to reward faculty for their paticipation in Directed StudiesThere will be four \$1,500 rofessionaldevelopmental awards for faculty who have distinguished themselves in teaching meltpirected StudiesThis spring, the College fuded 14 out of 31 submitted Summer Development Awardproposals and 6 out of 1 submitted Support and Development Awardproposals FacultyAwards increased to \$1,500 nd the v[• > šµ 0E 0E Á 0E] v 0E š} "î Carr was apointed as General Education Coordina@tarting this fall, the College will fund a Gen Ed Award for \$1,500. Also a new policy onTeam Teachingwas announce@ty Dr. Wierzbickiwhere faculty who teach a course together, over a cycle based on thetime contributions, will receive cedit at the end of thecompletedcycle. Chairs must approve the request for team teachingrior to faculty teaching the course.
- 11. Dr. Coleman shared the TracDat Report update with Chairs. At least 50% of the results needstig that ed for Action PlanningChairs are to reviewse of Resulton Action Planning and be sure they indicate a **cetter** for improvement. Follow ups for assessments should be completed prior to spring break.
- 12. The Employee Annual find is now known as SOUTHFUND nations to undergraduate scholarships are **nett** dollar for dollar.Each **e**partment representative solut talk with faculty and staff members about making a contribution.